

No. Bei/Prop/871/04/2024  
भारतीय राजदूतावास/Embassy of India  
बेरुत/Beirut

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Date : 26.03.2024

**Notice Inviting Tender (NIT)**

**Replacement of floor tiles on the ground floor of Consular Building**

Sealed Tenders are invited for replacement of floor tiles on the ground floor in the Consular Section, of the Consular Building of the Embassy of India, Beirut. Sealed bids can be sent to Embassy of India, Beirut, No. 239, Ibrahim Abed El Aal Street, Hamra, Ras Beirut (Lebanon), P.O Box Nos. 113-5240. Tender documents may be downloaded from website [www.indianembassybeirut.gov.in](http://www.indianembassybeirut.gov.in) and e-publishing portal of Government of India at <https://eprocure.gov.in>

Head of Chancery  
Embassy of India, Beirut, Lebanon



सत्यमेव जयते

**Embassy of India  
Beirut**

**NOTICE INVITING TENDER**

**Replacement of floor tiles on the ground floor of Consular Building**

(Embassy of India, Beirut, Lebanon).

No. Bei/Prop/871/04/2024

Last date for Submission of bids

***16<sup>th</sup> April, 2024 up to 1630 hrs (Beirut Time)***

Date of Opening Bid (s)

***17<sup>th</sup> April, 2024 at 1630 hrs (Beirut Time)***

No. 239, Ibrahim Abed El Aal Street, Hamra, Ras Beirut  
P.O.Box Nos. 113-5240, Beirut (Lebanon)

Tel:- 00-961-1-735922, 738418, 741270

## Invitation for Bids

### Introduction and Issuer:

**Embassy of India in Beirut** requests for bids for replacement floor tiles on the ground floor in the Consular Section of the Consular Building as mentioned under the Scope of Work, from reputed construction companies/agencies based in Lebanon with experience in flooring/masonry work.

#### 1. **Scope of Work:**

- 1.1 Removal of old tiles and its disposal
- 1.2 Installation **Botticcino marble stone tiles of light color on** the ground floor of the Consular Building
- 1.3 Polishing of **Botticcino marble stone tiles** after its installation
- 1.4 For exact measurement/calculation of the floor area for installation of tiles and, the bidder is required to send their architect to the Embassy (Approx area is 45 Sq. Mtr.).

#### 2. **Eligibility criteria for bidders:**

- 2.1 The company should have valid VAT registration under a competent local authority.
- 2.2 The company should be in operation for more than three years.
- 2.3 The company should not be black listed by Embassy of India or any agency/entity of Government of India or State governments in India.
- 2.4 One company may only submit one proposal. If a company submits more than one proposal, such proposals shall be disqualified.
- 2.5 The company has to furnish a Bid Security Declaration [**Annexure-IV**] to the effect that if the bid is withdrawn or modified during period of validity or if after being awarded the contract the bidder fails to sign the contract, or to submit a performance security before deadline specified in the request for bid document, the company will be suspended for a period of two (2) years.

#### 3. **Submission of Bids:**

- 3.1 Bids should be in English language. The offer in the financial bid should be written in English and price should be written in both figures and words. The relevant supporting documents must be enclosed.
- 3.2 Duly filled, signed and stamped **Annexure-I, Annexure-II and Annexure-III** of tender document should be sealed in a envelope. It should be superscripted at the bottom left corner with Full name, Postal address, fax, email, telephone number of the bidder.
- 3.3 The sealed quotation shall be submitted to the **Head of Chancery (HOC), Embassy of India, Beirut, No. 239, Ibrahim Abed El Aal Street, Hamra, Ras Beirut (Lebanon)**.
- 3.4 The bids may be submitted by hand in person or by courier. Tenders by "Fax/email" shall **not** be accepted.
- 3.5 Tenders received after the closing date and time as prescribed in the tender notice shall **NOT** be accepted under any circumstances.
- 3.6 The bid(s) will be opened on **17<sup>th</sup> April, 2024 at 1630 hrs** at the **Embassy of India Beirut**.
- 3.7 For site visit please contact **Mr. Gopal Prasad, Attache, Phone 0961-70808681, Email- adm.beirut@mea.gov.in**

#### 4. **Selection Procedure:**

Bids will be opened by a Constituted Committee which will screen them for eligibility as per the eligibility criteria enumerated at point 2 above. After due evaluation of the bids, the Embassy will award the contract to the lowest evaluated responsive bidder(s) for individual item(s).

#### 5. **Validity of Bids:**

- 5.1 The bids and quoted rates must be valid for a period of **90 days** from the date of opening the bids. The overall offer for the assignment and tenderer quoted shall remain unchanged during the period of validity. If the tenderer has quoted the validity shorter than the required period, the same will be treated as unresponsive and it may be rejected.
- 5.2 In case the tenderer withdraws, modifies or changes his offer during the validity period, the tender is liable to be rejected. The tendere should also be ready to extend the validity, if required, without changing any terms, conditions etc. of their original tender.

6. **Delivery and installation:**

The marble stone should be delivered & installed within 2 weeks from the date of finalizing the Order. All the aspects of safe delivery and installation shall be the exclusive responsibility of the supplier. The financial bid should be inclusive of the cost of removal of old tiles, cost of tiles and other materials, its transportation, installation, polishing and all type of labour charges.

7. **Technical and Financial Bid:**

The rates should be quoted in USD (\$) inclusive of all the essential charges in the prescribed format (**Annexure - III**) with complete description.

8. **Payment Terms:**

- I- Advance/down payment :- up to 30% for quoted price after start of the work.
- II- Final payment:- remaining 70% payment shall be released against bill/tax invoice only after completion of work.

9. **Liquidated Damages:**

Embassy of India, Beirut reserves the right to levy penalty of @ 0.5% of contract value per week of delay beyond the scheduled date of completion of project subject to maximum penalty of 10% of the order value.

10. **Special Condition of Contract:**

- 10.1 **Jurisdiction:** The disputes, legal matters, court matters, if any shall be subject to jurisdiction as defined by Indian legal system only;
- 10.2 **Arbitration:** All disputes of any kind arising out of service shall be referred by either party after issuance of 30 days of notice in writing to the other party clearly bringing out the nature of dispute to a single arbitrator acceptable to both parties;
- 10.3 **Force Majeure:** Any shortfall in service or failure in fulfillment of obligations under contract due to *force majeure* like natural disasters of the nature of earthquake, floods, storm or man-made ones like war, civil strife shall be looked into in consideration of those extenuating circumstances by either side;
- 10.4 **Embassy of India Beirut** reserves the right to reject or accept any or all of the bids without assigning any reasons.

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**PROFORMA TO BE FILLED UP AND SUBMITTED IN THE BID**

1.	Name of the Bidder Company	
2.	Address of the Bidder Company	
3.	Contact details of the Bidding Company contact person (Name, designation, address, mobile no. & email)	
4.	Name of the Proprietor/Partners/Directors of the Company	
5.	Company's bank details- Name, address and Current Account number	
6.	Registration/VAT No. and incorporation particulars of the Agency/Company	
7.	Period of Bid validity	<b>90 days</b>
8.	Estimated time to be taken for completion of the above mentioned Scope of Work	
9.	Any other information	

**(Signature of the authorized signatory)**

**Dated** \_\_\_\_\_

**Name and address of the Agency/Company** \_\_\_\_\_

**Seal of the firm**

**TECHNICAL BID**

<b>Sr. N.</b>	<b>Item of work as per scope of work of Tender Notice</b>	<b>Remarks</b>
1.	Removal of old tiles and its disposal	Please specify the area after proper measurement
2.	Total area for Marble Flooring	45 sq. mtre approx
3.	Quality/Type of Marble	<b>Botticcino marble stone of light color</b>
4.	Thickness of Marble stone	20 mm
5.	Marble sample	The small piece of marble is to be provided with the bid for evaluation.
6.	Marble has to be polished after the installation	
7.	Skirting on the wall with the same <b>Botticcino marble</b>	6 inch on the wall on all sides
8.	Installation of marble stone should be done in open-book style	
9.	White cement for installation of marble stone	Please specify make/company name of the white cement to be used with required quantity.
10.	Any other information if any	

**Declaration**

I hereby certify that the information furnished above is full and correct to the best of our knowledge. We understand that in case of non-submission of required documents, the bid shall stand rejected. No other charges would be payable by the Embassy.

**(Signature of the authorized signatory)**

**Dated**\_\_\_\_\_

**Name and address of the Agency/Company**\_\_\_\_\_

**Seal of the firm**

**FINANCIAL BID**

<b>Sr.N.</b>	<b>Item of work as per scope of work of Tender Notice</b>	<b>Qty (Sq. Mtr)</b>	<b>Unit Price</b>	<b>Amount quoted in (USD)</b>
1.	Removal of old tiles and its disposal			
2.	Marble Stone cost per sq. mtr. <b>(Botticcino light colour)</b>			
3.	Polishing charge			
4.	Installation/transportation of old tiles for disposal and labour cost			
5.	Sub Total			
6.	VAT/TAX			
7.	Total Cost			

**Declaration**

I hereby certify that the information furnished above is full and correct to the best of our knowledge. We understand that in case of non-submission of required documents, the bid shall stand rejected. No other charges would be payable by the Embassy.

**(Signature of the authorized signatory)**

**Dated** \_\_\_\_\_

**Name and address of the Agency/Company** \_\_\_\_\_

**Seal of the firm**

**BID-SECURING DECLARATION**

***Invitation to Bid/Request for Expression of Interest No.:-  
BEI/PROP/871/04/2024 dated 26<sup>th</sup> March, 2024***

**To,**

**The Embassy of India, Beirut**

**239, Ibrahim Abed Al Aal Street, Hamra,**

**Ras Beirut, P.O. Box No- 113-5240, Beirut, Lebanon**

I/We, the undersigned, declare that:

1. I/We understand that, according to your conditions, bids must be supported by a Bid Security, which may be in the form of a Bid-Securing Declaration.

2. I/We accept that: (a) I/we will be automatically disqualified from bidding for any future contract with the Embassy of India, Beirut for a period of two (2) years upon receipt of your Blacklisting Order; and, (b) I/we will pay the applicable fine provided under Clause 9 (Liquidated Damages) of the Tender Document, if I/we have committed any of the following actions:

(I) If I/we withdraw or modify our Bid during the period of validity.

(II) If I/we fail or refuse to accept the award and enter into contract or perform any and all acts necessary to the execution of the Contract, in accordance with the Tender Documents after having been notified of your acceptance of our Bid during the period of Bid validity.

**(Signature of the authorized signatory)**

**Dated** \_\_\_\_\_

**Name and address of the Agency/Company** \_\_\_\_\_

**Seal of the firm**